

FILE Personnel 17  
DD/S 66-0598

4 FEB 1966

**MEMORANDUM FOR:** Executive Director-Comptroller

**SUBJECT :** Abolishment of Position Resignations

1. This memorandum is for information only.
2. Attached hereto is a listing of employees separated in 1964 and 1965 because their positions were abolished. The employees resigned in lieu of facing separation action and under circumstances where an immediate Civil Service annuity based upon discontinued service was considered to be available. Employees who are in the Civil Service Retirement System can apply for this annuity if they are 50 years of age and have 20 years of service or 25 years of service regardless of age. In either case the annuity is reduced if the employee is under 60 years of age.
3. The Civil Service Commission has the right to inquire concerning an employee's application and examine the merits of an individual case. When we have a complicated case, [redacted] has personally presented it and discussed it with Andy Riddock, Director, Bureau of Retirement and Insurance, CSC.
4. In each case the Director of Personnel establishes that the position is in fact abolished. He further assures that the position is not re-established after the departure of the individual in question. In a number of cases the work phase of the position had completely evaporated and the employee was being temporarily used to perform other duties. Therefore, the grounds for abolishing the position were quite well established. The Director of Personnel assures me that actions we have taken in the area of abolishment of positions are sound and our action is justified. He advised that we are not abusing this procedure and it is being carefully reviewed in each case to assure that proper grounds are established for the action.

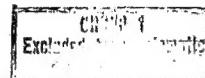
1. DATED 3-11-66  
2. FILED 3-11-66  
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SIGNED R. L. Bannerman

R. L. Bannerman  
Deputy Director  
for Support

Att

cc: D/Pers



DD/S:RLB:maq (31 Jan 66)

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